

# Children's Transportation Centre (CTC)

**Purpose:** driving youth in care from foster homes to visits and appointments.

Volunteers will;

- Serve as a safe and screened option for drives
- Increase child well-being
- Develop stronger families

**Position Summary:** volunteer will pick-up and drop-off children and youth living in care for access visits and appointments during business hours, evenings and weekends, at all CAS and CCAS locations across the City.

Activities include;

- Receive drive requests and confirm rides with foster families
- Ensure the safety of car and maintain safe driving standards
- Pick up children and youth at home placements and drive to destination
- Communicate with program staff and problem solve constructively
- Role model for children and represent the department
- Ensure clients are received by appropriate staff
- Completes related administrative documents

Volunteer drivers are an integral link in our continuity of service by ensuring safe access to appointments which strengthens families and provides enhanced permanency and well-being through relationships.

## **Competencies:**

- Demonstrate a high level of integrity and excellent customer service skills
- Understanding of driver's safety is essential
- Ability to safely drive in a range of conditions
- Ability to drive multiple young people and sibling groups
- Ability to work calmly and problem-solve in challenging situations
- Reliable, consistent, committed, mature and flexible

## **Program-Specific Requirements:**

- Follows program practices and policies
- Must be able to conduct drives City-wide between 8am-11am, and 3pm-8pm
- Must be able to lift up to 50 pounds
- Maintains a safe vehicle, has a cell phone and abides by related laws
- Reports disclosures, accidents and conflicts
- Current Foster Parents and staff are not eligible